

2022**May**

Date: 11 May 2022

Time: 5.30pm

Location: HGHS Staffroom

Agenda**1. Meeting opening**

1.1. Karakia

1.2. Present

1.3. Apologies

1.4. Declaration of interests

2. For Discussion

2.1 Strategic Plan Project

[2.2 Board elections https://myschoolelection.nz/school-board-election-manager/](https://myschoolelection.nz/school-board-election-manager/)**3. For Approval**

3.1 Minutes of the previous meeting [March 2022] - See below

3.2 Correspondence

3.3 Finance Report - Verbal update - Governance Reports attached

3.4 Principals Report - See below, taken as read

3.5 HSW Sub-Committee

3.6 Policies for review

4. General Business

4.1 Principal thanks - Board acknowledgement of the work Catherine is doing to raise the profile of the school at a national level.

5. Meeting closure**Minutes****1. Meeting opening**

1.1. Karakia

1.2. Present Grant Russell, Anna Vigonini, Catherine Bentley, Monique Goodson, Sonya Lyndon, Amataga luli

1.3. Apologies Jason Whaitiri, Jo Husband

1.4. Declaration of interests n/a

2. For Discussion

2.1 Strategic Plan Project

Details	Moved by	Action	Motion	Seconded
The Strategic Plan project will be restarting very soon. Amataga has made contact with Sally. Amataga will bring more information to the next Board meeting. When the consultation process begins, there are a few extras questions that we could include, on behalf of the Maori Council. Need to also	Catherine Bentley		Move to outsource School Board elections to myschool.co.nz, as a full service. Sonya to make arrangements on behalf of the Board and liaise with Juliet for payment.	Monique Goodson

[2.2 Board elections https://myschoolelection.nz/school-board-election-manager/](https://myschoolelection.nz/school-board-election-manager/)**3. For Approval**

3.1 Minutes of the previous meeting [March 2022] - See below

3.2 Correspondence

3.3 Finance Report - Verbal update - Governance Reports attached	Juliet is checking to ensure that the items of significance have been budgeted for or miss coded. Capital purchases, should reconcile by the end of the year, with nothing to worry about. Audit to be finished and then goes to the MOE by the end of the May. Some signatories need to be removed.	Anna Vignolini		Move to approve that ANZ bank remove Celia Dent and Phil Carmen as signatories and the adding of Amataga luli and Evelyn Leef.	Grant Russell
	Bank Signatory	Anna Vignolini		Move that Kiwi Bank and Westpac, update the signatory authorities, so they are Catherine Bentley, Emma Jensen, Evelyn Leef and Amataga luli.	Monique Goodson
	February Finance Report	Anna Vignolini		Move that finance Report for February be accepted	Amataga luli
	March Finance Report	Anna Vignolini		Move that finance Report for March be accepted	Amataga luli
	Request to replace photography equipment.	Anna Vignolini		Move that request for new photography equipment is approved	Monique Goodson
3.4 Principals Report - See below, taken as read	There was general discussion regarding the disappointing truancy data nationwide. The Board would like to support Matariki week. Catherine explained that the school has been working to strengthen whānau relationships. As part of this process whānau have been coming into school and working with teachers and students, as well as going on school trips, etc.	Catherine Bentley	Monique and Zygy to liaise regarding matariki week and board participating.	Move to approved the Principals Report.	Amataga luli
Overview and Vision	It is wonderful this week to finally be able to reconnect with our students as a school community for the first time this year. For the first few weeks, we will hold separate senior and junior assemblies to ensure students receive key messages which are pertinent to them.				
Te Kanorautanga (Learners are achieving excellent and equitable educational Outcomes) - Shaping Teacher Capacity - Curriculum enrichment - Strengthening structures and Systems	With the disruptions during term one, due to COVID, it is essential we take time over the next week or two to review the progress seniors are making towards their learning goals. At this stage, we are expecting senior students should be able to achieve their learning goals which they set at the start of the year. Over the next couple of weeks, after closer analysis of data and Ākina coach catchup conversations, we should have a clearer idea of the road ahead. We have received a request from Jen Dickerson for the BOT to purchase a set of new cameras for our photography classes. With Jen spending last year on study leave, she was unable to include this in the budget for this year. Please find attached a copy of Jen's request. To date we have had 20 staff enroll in Te Toka Tūroa, a Te Reo course offered out to our Kāhui Ako starting in July.				
Te Tuakiritanga (Learners and whānau tell us they see and feel their identity, language and culture on a daily basis) - collaborative community partnerships - enhancing Ākina coach capacity - Strengthening Relationships with Whānau	An ongoing impact of COVID is re engaging students in school. The ever increasing cost of living is an additional challenge for many of our whānau, sadly for some returning to school is no longer an option as providing for whānau needs to take priority. Now that students are back in Ākina groups, coaches are working hard to further develop relationships with whānau and ākonga. We know that the strength of these relationships influences the overall educational success for ākonga. Some of our hubs are creating more opportunities for whānau to work alongside ākonga innovative ways such as invitations to come along on trips or wananga to share planned learning experiences. We see ideas such as these having huge potential on the hauora of the wider school community. Later this term is Matariki. A couple of our Hubs are using this as a culminating activity with a number of events planned throughout the week leading up to our very first national public holiday. We hope to have whānau and iwi representation at some of the activities. Our Māori student council have now been established, with representation from across the school - some of the projects they will be working on are; the blessing and presentation of the student korowhai to the kura, gathering wider school community voice on the school name which was presented as a suggestion to the Board last year, and				

Kiatiakitanga (Learners as guardians of our past, present and future) - Building Leadership Capacity, Establishing a Hub based Junior Curriculum	Providing time for staff to work collaboratively on their Hub planning for Term 2 was a great success. During the meeting, I will present the Curriculum Tool the staff are using and be able to share a couple of short clips where staff summarize their planning and present to each other. Working alongside each other has enabled us to progress rapidly into building rich, relevant and engaging curriculum for our students. One day in our programme was dedicated to working with Ngati Kahungunu furthering our understanding of Te Tiriti o Waitangi. This professional development continues with three more afternoon sessions, culminating into a symposium which is scheduled for the last day of term. Evelyn Leef and myself, will be leading curriculum planning for Hubs throughout this term focusing on building curriculum for term 3, we believe it is essential this continues to be led by SLT to ensure staff are supported and that it maintains the rigour we are aiming for, particularly in regards to Mātauranga Māori. This week we received copies of the new Aotearoa New Zealand Histories curriculum which we will embed across years' 9 and 10 as part of our curriculum design. We believe the Curriculum Design Tool we are				
3.5 HSW Sub-Committee	At the last Health, Safety and Wellbeing Committee meeting they prioritised the agenda for the year. Agreed to meet more regularly. Will have more information at the next meeting. Monique acknowledged Ally our Lab Technician for all her hard mahi, to ensure that we as a school meeting all the requirements for the Science Department.				
3.6 Policies for review	Two policies this term to review. Call for submissions 19 April to 8 July. Board to read and review policies prior to the next meeting.	Sonya Lyndon	Sonya to add the two policies for review to the pānui		
4. General Business					
4.1 Principal thanks Board acknowledgement of the work Catherine is doing to raise the profile of the school at a national level.					
5. Meeting closure					
There being no further business, the meeting closed at 7.00pm. The next meeting of the Board of Trustees will be held on Wednesday 15 June 2022 at 5.15pm.					

Amataga Iuli



Aug 16, 2022







HGHS Board of Trustees_ Agendas & Minutes MAY

Final Audit Report

2022-08-16

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